



# महाराष्ट्र राज्य तंत्र शिक्षण मंडळ

(स्वायत्त) (ISO ९००१ : २००८)

(ISO/IEC २७००१:२०१३)

४ था मजला, शासकीय तंत्र निकेतन इमारत, ४९, खेरवाडी, वांद्रे (पुर्व), मुंबई ४०० ०५१

दूरध्वनी क्र: २६४७१२५५ / २६४७०९१६

फॅक्स : ९१-०२२-२६४७३९७९

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दिनांक-

14 JUN 2016

## EXPRESSION OF INTEREST

महाराष्ट्र राज्य तंत्र शिक्षण मंडळ, मुंबई मार्फत युवकांचे कौशल्य विकसित करण्याकरीता व त्यासंबंधीची कामे हाताळण्याकरीता महाराष्ट्र राज्यातील तंत्रनिकेतनात ऑपरेटरची नियुक्ती करावयाची आहे. संबंधित कामाचे स्वरूप, अटी व शर्ती आदीबाबतची सविस्तर माहिती महाराष्ट्र राज्य तंत्र शिक्षण मंडळ, मुंबई च्या [www.msbte.com](http://www.msbte.com) या संकेतस्थळावर उपलब्ध आहे. इच्छुक अर्जदारांनी त्यांचा अर्ज, Expression of Interest व इतर संबंधित प्रमाणपत्रे / कागदपत्रे एका सील बंद लिफाफ्यामध्ये महाराष्ट्र राज्य तंत्र शिक्षण मंडळ, मुंबई च्या कार्यालयात दि. २०-०६-२०१६ रोजी संध्याकाळी ५.०० पर्यंत सादर करावे.

संचालक

म. रा. तंत्रशिक्षण मंडळ, मुंबई-५१.



# MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION

(AUTONOMOUS) (ISO:9001-2008) (ISO/IEC 27001:2013)

Govt. Poly. Bldg., 4<sup>th</sup> floor, 49, Kherwadi, Bandra (East) Mumbai – 400 051.

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No. MSBTE / D-55/SDP/2016-17/ 3508

Date: 24 JUN 2016

## EXPRESSION OF INTEREST

MSBTE plans to engage operator/s for the purpose of skilling of youth and its related works at associated Polytechnics/Institutes in the state of Maharashtra. The details regarding scope of work and terms & conditions etc. are available on the MSBTE's website viz. [www.msbte.com](http://www.msbte.com).

The interested parties, should submit their application, Expression of Interest and other relevant documents in sealed envelope at MSBTE, Mumbai on or before 5 p.m. of **20<sup>th</sup> June 2016**.

Director

Maharashtra State Board of Technical Education  
Mumbai

**Applicants to note:**

1. A **Processing fee of Rs.25,000/- (Rupees Twenty five thousand only)** is to be submitted at the time of submitting the application. The amount of the processing fee shall be in the form of a Demand draft, favoring Secretary, MSBTE, Mumbai and payable at Mumbai. A photocopy of the valid receipt of having submitted the processing fee at MSBTE, Mumbai should be attached whilst submitting the application. Application without the above mentioned valid receipt shall not be accepted.
2. Application with all necessary documents shall accompany the EOI.
3. All the pages of the EOI shall be signed by the applicant and stamped with the seal of the organization, thus certifying that the applicant accepts all the matters mentioned in the EOI.
4. Any conditional acceptability regarding proposal by the applicant shall not be considered.
5. A covering letter (on the letterhead of the organization) addressed to The Secretary, MSBTE, Mumbai, should be attached to the duly signed application, EOI & other relevant documents accompanying it.
6. The envelope should be Superscripted as “ **Application for EOI as Operator**”
7. The applicant should submit their duly filled application, Expression of Interest with other related documents in a sealed envelope in the drop box at the Registry section of Maharashtra State board of Technical Education, 4<sup>th</sup> floor, Government Polytechnic Building, 49, Kherwadi, Bandra (East), Mumbai 400051 on or before 5 p.m. of 20/06/2016.

**Application for Expression Of Interest For Working As Operator Of Skill Development Center at Polytechnics/Institutes in Maharashtra.** (This document should accompany the EOI)

1. Name of the organization/firm:  
\_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_
3. Phone no. \_\_\_\_\_ email address:  
\_\_\_\_\_
4. Whether applicant is a valid NSDC partner for the skill development sectors-- **Yes/ No**  
(Strike out the non-applicable. If answer is Yes, attach copy of certificate)
5. Whether applicant is:
  - i. An NGO registered under Indian Societies Registration Act of 1860.-- **Yes/ No**
  - ii. A registered Public Trust. -- **Yes /No**
  - iii. A registered Co-operative society including Multi State Co-operatives. -- **Yes /No**  
(Strike out the non-applicable. If answer is Yes, attach copy of registration)
6. Whether applicant is having a nationwide network for the purpose. -- **Yes /No**  
(Strike out the non-applicable. If answer is Yes, attach copy of related documents)
7. Applicant should have worked or working with at least one Government of Maharashtra training institute and Government of Maharashtra organization and /or a Public Sector Undertaking / Joint venture of a Public Sector Undertaking for such activity. -- **Yes /No**  
(Strike out the non-applicable. If answer is Yes, attach copy of related certificates/letter of working/worked)
8. Average Revenue/Income of applicant :( Must be at least Rs. 2.5 Crores relating to the last 3 financial years i.e. F.Y. 2012-13, 2013-14, 2014-15). -- **Yes /No**  
(Strike out the non-applicable. If answer is Yes, attach copy of related audited documents)
9. Whether the applicant has/have been sanctioned NSDC finance of more than Rs. 5 crores for similar skill development training courses. -- **Yes /No**  
(Strike out the non-applicable. If answer is Yes, attach copy of related documents)
10. Whether the applicant has taken efforts in furtherance to the cause of skill development and entrepreneurship by providing support to youth, including financial help. -- **Yes /No**  
(Strike out the non-applicable. If answer is Yes, attach copy of related documents)

Name and Signature of the Applicant

Seal of the Organization

Date: \_\_\_\_\_

**Self declaration** (To accompany the application)

I, \_\_\_\_\_, the  
applicant, hereby declare that I/ our firm/organization  
named \_\_\_\_\_

\_\_\_\_\_ with address  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ am/is not blacklisted/debarred/suspended/banned by any Ministry/Department of  
State or Central Government/PSU on the date of submission of this application.

The above information is true and correct and that I shall be held responsible if  
found to be incorrect at a later stage.

Name of applicant:

Signature of applicant

Date:

Seal of the organization

# **Maharashtra State Board of Technical Education (MSBTE)**



**INVITES PROPOSAL FOR**

**Selection of Operator/s for Operating & Maintaining the  
Skill Development Center at various Polytechnics/Institutes  
in Maharashtra State**

### **Preamble:**

Maharashtra State Board of Technical Education (MSBTE) Mumbai on behalf of selected associated Polytechnics/Institutes has planned to select operator/s to operate & maintain Skill Development Center/s at various Polytechnics/Institutes in Maharashtra State for skilling of SSC failures, school dropouts and others.

### **1. About the Project:**

- 1.1 This Proposal document is for the selection of Operator/s for Operating and maintaining the Skill Development Centre/s at various Polytechnics/Institutes in Maharashtra State. The project activities include but not limit to Advisory, Operations, and Training & Placement of the Skill Upgraded Trainees for an Agreement period as desired between the host Polytechnic/Institute and the operator.
- 1.2 Post selection, an MOU will be executed between the polytechnics /Institutes as Host Institute/s & one of the selected applicant/s
- 1.3 The application inviting process is intended for the selection of the appropriate applicant/s for **Operation and maintenance of the Skill Development center/s.**
- 1.4 This Document contains information about the project, scope of work, proposal submission with commercial considerations, roles & responsibilities of all concerned parties, evaluation and other terms & conditions.

### **2. Scope of Work-**

MSBTE proposes, on behalf of the associated Polytechnics/ Institutes, to select from amongst the appropriate applicant/s for Operating and maintaining the Skill Development Center/s at associated Polytechnics/Institutes in Maharashtra State. The selected applicant/s shall undertake activities as mentioned in the respective roles & responsibilities mentioned hereunder.

### **3. Roles & Responsibilities**

#### **3.1. Roles & Responsibilities of Host Institute/Polytechnic:**

- a. To provide built up space & Infrastructural facility along with necessary licenses and permissions for the skill development center at their Polytechnic/ Institute in Maharashtra State and to ensure that the regular academic activity is not affected due to the implementation of the scheme.
- b. To identify the areas of training according to the need and requirement of the Industry & society & finalize the same after conducting the potential survey, etc.
- c. To develop the Curriculum for such Courses where standard curriculum of NSDC or sector skill councils is not available. This activity shall be done in consultation with NSDC or Sector Skill Councils for further obtaining approvals from NSDC or Sector Skill Councils respectively before implementation.
- d. To plan with detailed specifications in consultation with the operator and later procure Machinery and Equipment required (if any) for the conduction of the courses.

- e. To provide funds for setting up of the center that shall include procurement of Machinery, equipment & refurbishment etc. (if essential) for the selected courses.
- f. To ensure the Commissioning (if essential) & Working of the Machinery & equipment available/procured through the supplier in concurrence with the operator.
- g. To co-ordinate with the operator for ensuring the fully functional & Operational ready center for operations.
- h. To assist in mobilizing the students through it's existing network.
- i. To monitor the financial and academic progress of the project and its implementation on a periodical basis.

### **3.2. Roles & Responsibilities of the Operator:**

- a. To prepare the Business Plan for the financial feasibility to ensure financial self-sustainability of the center in consultation with host institute.
- b. To assist host institute in procurement, planning & commissioning process of the machinery & equipment for conduction of the courses.
- c. To run & maintain the center for the mutually agreed period. E.g. 1 year, extendable up to a total of 5 years. At the end of the tenure, the operator shall hand over the assets and records of center to the host Polytechnic/Institute.
- d. To ensure the security and safety of the center by insuring against theft, fire & other natural disasters.
- e. To identify the quality parameters of trained Faculty and Staff required for the center in concurrence with host institute.
- f. To appoint the trained faculty & staff (if essential) as per norms of NSDC/ Competent authority to run the center in consultation with the host institute.
- g. To conduct the skill development training courses, the curriculum of which are approved by the Sector Skill Councils of NSDC.
- h. To mobilize the trainees for various courses.
- i. To counsel & advice aspirants to choose the courses.
- j. To maintain high standards of the courses so that the trainee should achieve desired skill sets at par with the Industrial requirements as desired by NSDC or the competent authority.
- k. To arrange for Internship in established industries for On the Job Training.
- l. To assist in placement and secure employment for the students who have successfully completed the course.
- m. To maintain all the financial records of fees collected along with deposit details into a separate account and details of expenditure on the center activities and submission of the same to the host institute on a regular basis as per agreed/set norms.
- n. To establish tie ups with educational and vocational Training institutions for securing students to enroll for courses.



- o. To assist host institute to enter into an agreement with various Government / Public sector Undertakings/Semi-Government/Other organizations who fund for Skill Development Initiatives.

### **3.3 Role of Maharashtra State Board of Technical Education, Mumbai (MSBTE):**

MSBTE's role shall be limited only up to selection of the operator/s on behalf of the Polytechnics/ Institutes associated with it and offer selected operators for partnership with the interested Polytechnics/Institutes.

#### **4. Project related Experience**

The single party applicant should submit credential documents with the application to prove his expertise & experience in the proposed project related work.

- a. The applicant should be a valid NSDC partner for the skill development sectors.
- b. Applicant may be
  - i. An NGO registered under Indian Societies Registration Act of 1860.
  - ii. A registered Public Trust.
  - iii. A registered Co-operative society including Multi State Co-operatives.
- c. Applicant should have a nationwide network for the purpose.
- d. Applicant should have worked or working with at least one Government of Maharashtra training institute, at least one Government of Maharashtra organization and /or a Public Sector Undertaking / Joint venture of a Public Sector Undertaking for such activity.
- e. Average Revenue/Income of applicant must be at least Rs. 2.5 Crores relating to the last 3 financial years (FY 2012-13, 2013-14, 2014-15).
- f. The applicant should not be blacklisted/debarred/suspended/banned by any Ministry/Department of State or Central Government/PSU on the date of submission of the application. (A self-declaration stating to this effect is required to be signed by the applicant with seal.)

#### **5. Courses:**

The certificate courses to be conducted shall be as per the industrial & societal needs of the host district of Maharashtra State & nearby areas or as decided by the host institute in communication with the operator.

#### **6. Commercial aspects:**

**6.1 Sharing of Surplus revenue:** The sharing of surplus, if any, from the revenue operations shall be equal between host institute and the Operator.

**6.2 Security Deposit:** The issue of security deposit from selected operator shall be decided mutually between the host institute and the selected operator.

#### **7. Validity of the Proposal**

- 7.1 The proposal should be valid for a period not less than 60 days from the due date of submission. Validity of proposal may be extended for specified additional period, at the request of MSBTE.

## **8. Right to Reject Proposal -**

- 8.1 MSBTE reserves the Right to reject any/all proposals or withdraw the Invitation of the proposal at any stage without stating any reason. Nothing contained herein shall confer any right upon the applicant or create any obligation / liability upon MSBTE of any type whatsoever.
- 8.2 In case of Misrepresentation / fraud / false statement / breach of Terms & Conditions, if discovered at any point of time in the application, the proposal shall stand rejected. In such an event the applicant will not be entitled to any compensation whatever.

## **9. Internal Evaluation Process –**

- 9.1 Out of the applicant proposals received, the operator/s shall be selected on the basis of compliance to point no.4, of this document and sector wise skill training experience documents attached with this proposal.
- 9.2 More Weightage shall be given to applicant/s who have conducted similar skill development training courses and who has/have been sanctioned NSDC finance of more than Rs. 5 crores. Weightage would also be given to entities who have taken efforts in furtherance to the cause of skill development and entrepreneurship by providing support to youth, including financial help.
- 9.3 MSBTE shall have right to review the proposal & seek clarification wherever necessary.
- 9.4 The proposal should be unconditional and any conditionality attached with the proposal / application may result in the rejection of proposal.
- 9.5 Partially filled applications will not be considered.
- 9.6 The proposals without all necessary supporting documents relating to point No. 4 (project related experience) may be rejected by MSBTE.
- 9.7 The decision of MSBTE shall be final & binding on all concerned.
- 9.8 **The host institute/s will enter into MOU with applicant/s who should be amongst the applicants selected by MSBTE as per this process.**

## **10. Acceptance of Proposal –**

- 10.1 MSBTE shall issue Letter of Selection (LOS) to the eligible applicant for operating and maintaining the skill development centers with interested and associated Polytechnics/Institutes.
  - 10.2 Selected applicant shall submit his written acceptance to all terms & conditions within 10 working days from the receipt of LOS to MSBTE and thereafter he shall stand eligible to sign MoU with institutes/polytechnics.
  - 10.3 MSBTE shall retain the right to withdraw the LOS in the event of Selected applicant's failure to accept the LOS within the time limit specified and after acceptance, the selected applicant loses the qualification criteria as per clause 4 and 9 of this Expression Of Interest.
-